



Learning Initiatives Coordinator

New Jersey Sea Grant Consortium (NJSGC)

Salary: \$55,000/year

The [New Jersey Sea Grant Consortium](#) (NJSGC) is seeking a **Learning Initiatives Coordinator** to support and grow its Education Program. Reporting to the Director of Education, this position plans, coordinates, and supports a variety of educational initiatives to ensure smooth operations and strong learning outcomes. This role is situated at NJSGC's headquarters in Highlands, NJ.

Key Responsibilities:

- Coordinate and expand youth education programs, including *Oceans to Go* and *Marine Science Summer Camp*
- Serve as lead coordinator for [Ocean Fun Days](#), NJSGC's premier public outreach event
- Develop new learning initiatives for life-long learners
- Support teacher training programs and grant-funded education projects
- Manage program logistics, schedules, registrations, and records
- Develop engaging educational displays and maintain classrooms and aquariums
- Represent NJSGC at outreach events and professional conferences

Qualifications:

- Bachelor's degree in science and/or education or other relevant field; Master's degree a plus
- 2-3 years of experience in program coordination, administration, or related educational field
- Strong communication, organization, and customer service skills
- Knowledge of educational practices and environmental/ocean/climate topics
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) and Canva
- Ability to work collaboratively and manage multiple projects
- Occasional evening and weekend work required
- Ability to climb stairs and lift up to 25 pounds

Why NJSGC:

Join a mission-driven organization dedicated to ocean and environmental education through hands-on learning and community engagement.

How to Apply:

Interested applicants should apply by clicking on the application [link provided](#). Be sure to have your cover letter, resume and 3 references to include for upload. Start date is expected on or before March 23, 2026.

New Jersey Sea Grant Consortium is committed to providing an inclusive, respectful, and equitable workplace. We welcome and encourage applications from individuals of all backgrounds and identities, and we are dedicated to equal opportunity in all aspects of employment.

New Jersey Sea Grant Consortium is an affiliation of colleges, universities, and other groups dedicated to advancing knowledge and stewardship of the Garden State's marine and coastal environment. Our mission is to promote the wise use of New Jersey's marine and coastal resources through innovative research, education, and outreach programs. Please visit us on our website to learn more.