

# TRAINING GUIDE: MARINA POLLUTION PREVENTION POLICIES

## Keep Pollutants out of the Water and Off the Ground!

Use this outline to guide your employee training. If you have a General Permit for Discharges from Marinas, you are required to train your employees about the contents of your Stormwater Pollution Prevention Plan twice annually. The Clean Marina Initiative strongly recommends that you also train your staff about your other pollution prevention policies and safety procedures.

The page numbers listed after each item refer to pages in the *Maryland Clean Marina Guidebook* (for a free copy, call 410-260-8770). Refer to the *Guidebook* for suggested pollution prevention measures.

<b>Elements of Stormwater Pollution Prevention Plan:</b>	<b>Dates Reviewed:</b>	<b>Staff Present:</b>
Used oil management - pp. 57, 59		
Spent solvent management - p. 32		
Proper disposal of spent abrasives - pp. 29, 58-59		
Disposal of vessel waste water - p. 30		
Spill prevention and control - pp. 36-43		
Fueling procedures - p. 38		
General good housekeeping - pp. 55-62		
Blasting and painting procedures - pp. 29, 31-32		
Used battery management - p. 61		

<b>Other Marina Policies:</b>	<b>Dates Reviewed:</b>	<b>Staff Present:</b>
Fish scrap disposal - p. 55		
Handling & recycling solid waste - pp. 56-57		
Handling & recycling liquid waste - pp. 56-57		
Containing general maintenance debris - p. 28		
Containing dust from sanding - p. 29		
Reducing environmental impacts from winter lay-up - p. 33		
Containing oil and grease associated with engine work - pp. 32-33		
Containing debris from in-water maintenance - p. 33		
Preventing sewage discharges - pp. 49-50		
Maintaining septic system - p. 49		

<b>Other Marina Policies (continued):</b>	<b>Dates Reviewed:</b>	<b>Staff Present:</b>
Responding to a fuel spill - p. 43		
Responding to a fire - p. 43		
Handling a health emergency - pp. 41-42		
Preparing for a hurricane - pp. 41-42		
Proper use of equipment and chemicals - p. 65		
Watching for inappropriate discharges and how to approach a polluter - pp. 65-66		